

Muhammed Tayyab -Ur- Rehman



Dubai, (U.A.E)

Mobile: 050-4206701 - 0559006220

E-mail: mycraze@gmail.com, profile@vitaltayyab.com

Work Profile: <http://www.vitaltayyab.com>

Objective: To obtain a position that provides an opportunity to utilize my background and skills as a Web & Graphic Designer and rewards performance.

Education: Master of Computer Sciences, 2000, Islamabad, Pakistan,
P.G.D (Software Eng), 1998, Govt.Gordon College, Rawalpindi, Pakistan
Bachelor of Science, 1996, Punjab University, Pakistan.

Skills:

- Excellent interpersonal communication skills
- Great team player with attention to details
- Pleasant personality and hard working
- Excellent time management skills

Profile / Examples Links

Personal portfolios / URL | currently working Website Example
<http://www.vitaltayyab.com> | <http://www.reds.ae>

Experiences:

Currently working as a freelancer in Web Designing and Graphic Designing field, Dubai, U.A.E. Having 10 years experiences in this field by covering artwork and web templates designing for different companies.

Senior Webmaster & Graphic Designer

09/08 – 08/12 **REDS Group of Companies**, Dubai Marina, U.A.E

Website designed & developed:

- Designed & developed REDS Group of companies' websites in different languages, English, Russian, Arabic etc.
<http://www.reds.ae>
- REDS Group website consists of Travel & Tourism, Real Estate Broker and Events Managements.
- Modifying & maintaining REDS Group website
- Handling database program Analyst (Real Estate Broker)
- Design & create input forms for the client's enquiry.
- Design & create digital flyers, Newsletters, REDS Profile, Flash Banners, REDS News etc) for the websites.
- Daily updating and maintaining REDS Group websites.

Artwork Development:

- Design ad for Russian Magazine.
- Design ad for Persian Magazine.
- Designing News paper Ad (Gulf News) for the company.
- Designed folding flyers for REDS Group.
- Design business / visiting Cards for the Companies.
- Create & Design Email Signature for new employees.
- Design & Create window glass printing for REDS Group.
- Design & printing of Companies Letterhead, Receipt Vouchers, Envelop etc.
- Designed Hotel Magazine for REDS Travel & Tourism.

Tools Utilized:

HTML, DHTML, XHTML, CSS, Action Script, Flash, Fireworks InDesign, Dream weaver, Flax, Adobe Photoshop, CorelDraw, Illustrator, MS FrontPage, Flash Comm. Server, Freehand, MS Word, MS Excel, MS PowerPoint, Digital Photography.

Webmaster & Graphic Designer

04/07 – 08/08 **Time Machine Group**, Dubai , U.A.E

Website designed & developed

- Designed and maintaining Time Machine Group Website
www.timemachinegroup.com
- Created, Design & develop Website George V company
www.george-dubai.com
- Designed, create & develop company (Franckprovost) website.
www.franckprovost-dubai.com
- Design develop & create company (Lotus One) website.
www.lotus1.com
- Design, create & develop company (Inter-brandscorporation) website.
www.inter-brandscorporation.com
- Create, designs & develop company (Venetian Interior) website.
www.venetianinterior.com
- Under construction company (The Laila Dubai) website
www.lailadubai.ae (Ready to upload)
- Create & develop company (Bigbrandsoutlet) website.
www.bigbrandsoutlet.com
- Under construction company (Itsu Restaurant) website.
www.itsu.com

Artwork Development:

- Design & printing Company Flyers.
- Design Artwork for Restaurant Menus.
- Design business Cards for the Companies.

- Create & Design Email Signature for new employees.
- Design & printing of Companies Letterhead.

Tools Utilized:

HTML, DHTML, XHTML, CSS, Action Script, ,Flash ,Fireworks InDesign, Dream weaver, Flax, Adobe Photoshop, CorelDraw, Illustrator ,MS FrontPage, Flash Comm. Server, Freehand, MS Word, MS Excel, MS PowerPoint, Digital Photography.

Creative Web & Graphic Designer

10/05 – 04/07 **Bin Dawood Group**, Jeddah, Saudi Arabia

- Design Hajj Promotion, Templates, and Logos
- Design Banners, visiting cards, Posters
- Design weekly Brochure for the branches
- Design Catalogues for Jumairah (Delsey, Kipling)
- Designing Household Catalogues for the company.
- Designing News paper Add for the company.
- Designing Product cover for the company
- Modify and update Group's Web Site (www.bindawood.com)
- Designing Cooperate CD (Company Profile) for clients
- Editing & modifying local Company site [ASWAQ NET](#).

Tools Utilized:

HTML, DHTML, XHTML, CSS, Action Script, ,Flash ,Fireworks InDesign, Dream weaver, Flax, Adobe Photoshop, CorelDraw, Illustrator ,MS FrontPage, Flash Comm. Server, Freehand, MS Word, MS Excel, MS PowerPoint, Digital Photography.

Project Officer Dewan Group of Industries.

09/03 – 08/04 **Dewan Salman Group**, Haripure, Pakistan

- Met with clients to ascertain their strategic objectives and needs
- Supervised a small team of junior designers and developers
- Monitored project progress to ensure projects stay on schedule
- Maintained the style and format the project had to utilize
- Managed all project activities through the project life cycle from initiation to the deliverables
- Generating daily reports.

Tools Utilized:

Oracle 8i, Dev, HTML, Action Script, Photoshop, Illustrator, Macromedia Flash, Dream Weaver, Digital Photography, MS PowerPoint

Project Supervisor / Lecturer TICS Computer

04/00 – 06/02 **TICS (Televoice Institut of Computer Sciences)**, Rawalpindi, Pakistan

- Handled the school fee system using V.B, MS Access
- Managed GMC staff Payroll system using V.B, MS Access, Flash
- Lecturer of VB, Graphic Designing, Web Designing, Hosting Configuration, Image optimization, Graphic Tools etc
- Maintained testing process for Inventory Control System (POF Hotel)

Tools Utilized:

VB, MS Access, MS Office, Adobe Photoshop, Oracle 8i, Flash, Dream Weaver, Adobe Illustrator, Fireworks.

1998 – Date **Freelance Artwork & Website development:**

- Design layout of ads based on the desired impact and market Identified by each client(s)
- Design layout of monthly features / specials
- Designed & develop website. <http://www.alrahmahtourism.com>
- Design and develop website Slouchyz.com (Under construction)
- Analyze strategies with owner and other staff to develop fresh and engaging concepts for monthly features to ensure public interest and continued monthly reader loyalty and support for magazines
- Design Web Sites, Templates, and Logos for Multimedia companies
- Design Brochures, Leaflets, Diploma courses for the Educational Institutes (DIT,PGD)

Tools Utilized:

HTML, DHTML, Action Script, CSS, Photoshop, Digital Photography, Flash, Fireworks, MS FrontPage, Flax 1.41, SWISH 2.0, ULEAD Cool 3D, Adobe Image Style, Picture, IT ,MAYA 3D Tool.

Strength: Self-motivated, quick learner & good team player.
Skills to work under pressure stress and meet deadlines in a team
With high level of involvement.

Languages: English (Fluent), Arabic (Intermediate), Urdu (Fluent)

Personal: Visa Status: Residence Visa
Religion: Islam,
Marital Status: Married
Driving License: U.A.E

References: Will be furnished upon request.